**Find answers to the following questions in the Administrative Procedure Act**

**(Verwaltungsverfahrensgesetz - VwVfG)**

**of May 25th 1976**

[only in part I and part II division 1]

1. WHAT IS THE SCOPE OF THE ACT?
2. TO WHICH ACTIVITIES DOES THE ACT NOT APPLY?
3. WHAT ARE THE RULES FOR ELECTRONIC COMMUNICATION?
4. WHAT IS THE AUTHORITIES' DUTY TO ASSIST ONE ANOTHER?
5. IS A SIMILAR PRINCIPLE EXPRESSED IN THE POLISH CODE OF ADMINISTRATIVE PROCEDURE? IF SO, WHICH ONE?
6. HOW DO WE DEFINE ADMINISTRATIVE PROCEDURE ACCORDING TO GERMAN ACT?
7. WHO HAS THE CAPACITY TO PARTICIPATE IN ADMINISTRATIVE PROCEDURES?
8. WHO HAS THE CAPACITY TO ACT IN ADMINISTRATIVE PROCEDURES?
9. WHAT THE REPRESENTATION BY A PERSON AUTHORISED FOR THIS PURPOSE IS ABOUT?
10. WHO MAY NOT ACT ON BEHALF OF THE AUTHORITY?
11. WHAT IS THE OFFICIAL LANGUAGE IN THE ADMINISTRATIVE PROCEDURE?
12. WHAT IS THE PRINCIPLE OF SECRECY?
13. WHAT IS INSPECTION OF DOCUMENTS BY PARTICIPANTS?
14. WHAT CAN CONSTITUTE EVIDENCE IN ADMINISTRATIVE PROCEEDINGS?
15. WHAT THE PRINCIPLE OF INVESTIGATION IS ABOUT?